

TERMS OF REFERENCE **January 2024**

Consultant to develop a concept paper for a virtual Community Security Mapping Workshop for the Network of Women Legislators in Defence, Security and Peace (WLID)

The Global Network of Women Legislators in Defence, Security and Peace (WLID) connects and supports women legislators active in defence, security and peace policy debates. The WLID Network enables female legislators to share their experiences and knowledge, provide peer support, and identify supportive interventions to enhance the contribution of women to more inclusive, peaceful, and prosperous societies.

The Parliamentary Centre is the Secretariat for WLID and is currently funded by Global Affairs Canada's Peace and Stabilization Operations program for a 7-month pilot project. The Parliamentary Centre will submit a proposal for a 2-year project that further develops the network and expands its impact.

The Parliamentary Centre is one of Canada's most experienced, non-partisan, non-governmental organizations supporting inclusive and accountable democratic institutions. We believe that all citizens have a right to participate meaningfully through democracy and that effective legislatures are crucial to governance and sustainable development.

The Parliamentary Centre is seeking proposals for a consultant to develop a concept paper for a virtual community security mapping workshop. The concept paper will outline the required elements of a community security workshop that responds to potential violence or threats toward members as they raise their profile as legislators working on defence, security and peace issues. The workshop will allow members to reflect on and identify the physical locations in their community where they feel safe and unsafe, who they can reach out to and who they trust to provide reliable security. The workshop will include creating personal risk assessment and risk management and response strategies.

Prospective consultants are asked to submit a proposal that includes why the workshop is required, learning objectives, expected output (e.g. personal security plans), types of interactive learning proposed, proposed structure and agenda for the workshop, online platform to be used, and how the impact will be measured on the day of workshop and

after-workshop outreach to participants. A suggested bibliography of relevant resource materials should be included.

The consultant should have experience developing community security workshops, preferably for legislators, and have a Defence, Security and Peace background. The consultant should demonstrate awareness of the crucial role of legislators and legislatures in advancing the WPS agenda and the unique challenges of women legislators working in defence, security and peace portfolios. The workshop design should be flexible and enable the learning to be adapted to differing security realities in different regions.

The concept paper of approximately five pages is expected to take five days to develop and write, with a draft to be submitted by Friday, February 16th, 2024. The concept paper should include recommendations on how to move forward in designing and facilitating the community security mapping workshop.

Interested consultants are asked to submit a cover letter, including a costed proposal and a CV detailing their experience developing community security workshops.

This application package should be sent to parlcent@parlcent.org with the subject line: **Proposal for WLID Community Security Mapping Workshop Concept Paper** by Friday, January 26th, 2024.