

TERMS OF REFERENCE
January 2024

Consultant to develop a concept paper for a virtual Workshop and Seminar Series for the Network of Women Legislators in Defence, Security and Peace (WLID)

The Global Network of Women Legislators in Defence, Security and Peace (WLID) connects women legislators active in defence, security and peace policy debates. The WLID Network enables women legislators to share their experiences and knowledge, provide peer support, and identify supportive interventions to further enhance women's contribution to more inclusive, peaceful, and prosperous societies.

The Parliamentary Centre is the Secretariat for WLID and is currently funded by Global Affairs Canada's Peace and Stabilization Operations program for a 7-month pilot project. The Parliamentary Centre will be submitting a proposal for a 2-year project that further develops the network and expands its impact.

The Parliamentary Centre is one of Canada's most experienced non-partisan non-governmental organizations dedicated to supporting inclusive and accountable democratic institutions. We believe that all citizens have a right to participate meaningfully through democracy, and that effective legislatures are crucial to governance and sustainable development.

The Parliamentary Centre is seeking proposals for a consultant to develop a concept paper for a virtual workshop and seminar series for the WLID Network. Network members have indicated an interest in workshops that highlight opportunities for legislators to learn, share approaches on effective engagements regarding:

- (1) UN Resolution 1325 and National Action Plans
- (2) Transnational organized crime
- (3) Abuses of citizens by the state and security sector.

Prospective consultants are asked to outline a proposed online workshop or seminar for one, two, or three of these topics including: why the workshop is required, learning objectives, types of interactive learning proposed, proposed structure and agenda for the workshop, online platform to be used, and how the impact will be measured on the

day of workshop and after-workshop outreach to participants. A suggested bibliography of relevant resource materials should be included.

The consultant should have experience in developing online workshops and seminars, preferably for lawmakers, and have a background in the area of Defence, Security and Peace.

It is expected that each concept paper of approximately 5 pages will take 5 days to develop and write with a draft to be submitted by Friday February 16th 2024. The concept paper should include recommendations of how to move forward in designing and facilitating the virtual workshop and seminar series.

Interested consultants are asked to submit a cover letter, including a costed proposal, and a CV which details past experience in developing workshops and seminars. This application package should be sent to parlcent@parlcent.org with the subject line: **Proposal for WLID Concept Paper for Workshop and Seminar Series** by Friday January 26th 2024.